

<b>Report To:</b>	<b>STANDARDS AND PERSONNEL APPEALS COMMITTEE</b>	<b>Date:</b>	<b>3 JULY 2017</b>
<b>Heading:</b>	<b>STANDARDS AND PERSONNEL APPEALS COMMITTEE – WORK PLAN – 2017-2018</b>		
<b>Portfolio Holder:</b>	N/A		
<b>Ward/s:</b>	N/A		
<b>Key Decision:</b>	NO		
<b>Subject To Call-In:</b>	NO		

### **Purpose Of Report**

This report asks Members of the Committee to consider and approve the attached Work Plan for the Committee for the next municipal year.

### **Recommendation(s)**

The Committee is requested to consider and approve the Standards and Personnel Appeals Committee Work Plan for 2017-2018.

### **Reasons For Recommendation(s)**

To reflect good practice.

### **Alternative Options Considered (With Reasons Why Not Adopted)**

The Committee may consider adding or deleting work items and may consider if the timeframe for completion of tasks needs amending.

### **Detailed Information**

The draft work plan for the Standards and Personnel Appeals Committee for the municipal year 2017-2018 is attached at Appendix 1 to the report.

The Committee is asked to consider the draft plan for approval.

## **Implications**

### **Corporate Plan:**

The Council will strive to ensure effective community leadership, through good governance, transparency, accountability and appropriate behaviours.

### **Legal:**

There are no significant legal issues associated with the approval of the work plan. Legal issues in relation to specific pieces of work will be considered at that time.

### **Finance:**

This report is effective from 03/07/2017 and has the following financial implications:

<b>Budget Area</b>	<b>Implication</b>
General Fund – Revenue Budget	None. There are no financial implications associated with approving the work plan. Any financial issues in relation to specific pieces of work will be considered at that time.
General Fund – Capital Programme	None
Housing Revenue Account – Revenue Budget	None
Housing Revenue Account – Capital Programme	None

### **Human Resources / Equality and Diversity:**

There are no HR or equality and diversity implications associated with this report.

### **Other Implications:**

None.

## **Background Papers**

None

## **Report Author and Contact Officer**

**Ruth Dennis**

**Director of Legal and Governance (Monitoring Officer)**

**01623 457009**

**[r.dennis@ashfield.gov.uk](mailto:r.dennis@ashfield.gov.uk)**



## Standards and Personnel Appeals Committee Work Plan – 2017/2018

Proposed Work Item	Timeframe
<b>1. Quarterly Complaint Update</b> <ul style="list-style-type: none"> <li>• A report to committee to keep it updated in respect of new and ongoing complaints made relating to the conduct of Members.</li> </ul>	July 2017 October 2017 December 2017 March 2018
<b>2. Review of the Members' Code of Conduct Complaints Process</b> <ul style="list-style-type: none"> <li>• The LGA Peer Challenge suggested a review of the complaints process to address politically motivated and trivial complaints.</li> </ul>	December 2017
<b>3. Review of Politically Restricted Posts</b> <ul style="list-style-type: none"> <li>• It is good practice to ensure the list is kept up to date – it is advisable to review the list following Management restructures since the list was last reviewed in March 2016</li> </ul>	December 2017
<b>4. Review of Co-opted Members and Independent Person Arrangements</b>	March 2018
<b>5. Whistleblowing Policy</b> <ul style="list-style-type: none"> <li>• Annual report to consider amendments (if required) to the policy and to monitor the application of the policy</li> </ul>	March 2018
<b>6. Annual Review</b> <ul style="list-style-type: none"> <li>• Report to consider the work of the Committee over the year compared to the Work Programme</li> <li>• To consider an overview of the ethical governance of the Council</li> </ul>	March 2018
<b>7. Constitution Review</b> <ul style="list-style-type: none"> <li>• Consideration of proposed amendments to the Constitution for recommendation to Council</li> </ul>	March 2018